

To: All Owners at Kirkpatrick Farms Community Association
From: Rick Brady, Community Site Manager
Date: 5/15/2017
Subject: 2017 Pool Season

Dear Homeowners(s):

2017 Pool Hours

As we look forward a few months to the pool season we wanted to provide you with some information that will impact the pool pass process this year. For the 2017 pool season we will be using Crystal Aquatics for the second year. The pool will open on Saturday, May 27, 2017 at 11:00 a.m. and the hours are as follows:

While local public school is in session:

School Days 4:00 p.m. to 8:00 p.m. (presently school is through June 9)
Saturday and Sunday 11:00 a.m. to 8:00 p.m.
Memorial Day 11:00 a.m. to 8:00 p.m.

Once Loudoun County Public Schools are out of session

The hours for the pool will be 11:00 a.m. to 8:00 p.m. seven days per week

When public schools are back in session in August the hours will be:

School Days 4:30 p.m. to 8:00 p.m.
(so that the guards can make it to the pool on time)
Saturday and Sunday 11:00 a.m. to 8:00 p.m.

Pool hours are subject to change and will be posted at the pool and on the website

**Note: The pool will close at 6:00 p.m. on July 4th and Labor Day.

Kirkpatrick Farms Krakens: From May until school ends the, Krakens swim team practice will take place in the evenings starting at 5 pm and ending at 8 pm. The team will be using four of the six lanes; however, the pool will still be open to residents. After the school year ends, the swim team practice will be in the morning before the pool opens and will not interrupt normal pool hours. The swim meet schedule is as follows;

June 21, swim meet starts at 5 pm and the pool will be closed to residents starting at 5:00.

June 24, the swim meet starts at 7 am and the pool will open at 12 noon.

July 12 the swim meet starts at 5 pm and the pool will be closed to residents starting at 5:00.

July 19 there will be a swim team event at 5pm and the pool will be closed to residents starting at 5:00.

If you are interested in details about The Krakens see their web site at www.Teamunify.com/home.jsp?team=recodkfk

Enclosed is a copy of the **Pool Rules**. Parents, please review these rules with your children to ensure that everyone has a safe and fun summer at the pool.

If you are not currently receiving our weekly emails, please email manager@kirkpatrickfarms.com to be added to the email list; the Association uses the website to keep community members up to date on important information.

New Access and Camera Systems

The Board of Directors is very pleased to announce that we have awarded a contract to Force Security to replace the existing pool pass system and clubhouse access system. This conversion is in process presently. This will be a single system which will provide access for both the pool entrance at the back of the clubhouse and entrance to the gym at the front of the clubhouse. **If you turn in your existing facility pass there will be no charge for a new pool/facility pass.** If you have lost or do not exchange your facility pass there will be a refundable charge of \$30.00 per pass (checks only).

Pool / Facility passes will be issued at the clubhouse on Summerall Drive. Once the access system is set up and operational, we will provide the schedule for passes. We will schedule extended hours in the evenings and weekends to facilitate the change in systems.

Your new (or replacement) key fob will be required to access either the main entrance or the pool entrance.

Landlords: It is your responsibility to pass this information on to your tenants. Tenants can obtain pool passes by providing a copy of their lease. We will also have this information posted to the website and emailed to residents.

Guests: Residents will get one punch card for ten guests and can purchase additional passes at a cost of \$20.00 (checks only), payable to Kirkpatrick Farms Community Association. There is a limit of four guest at a time; two on holidays. The Association reserves the right to deny access to guests when the pool is full or if we have a special event such as a Kirkpatrick Farms party.

KIRKPATRICK FARMS COMMUNITY ASSOCIATION SWIMMING POOL GUIDELINES

AUTHORITY AND MISSION STATEMENT

1. Conferral of Authority: The pool management staff (the pool manager, assistant manager, lifeguards, and gate attendant), Cardinal Management Group, and the Kirkpatrick Farms Community Association, Inc. (KPFCA) Board of Directors has absolute authority for the operational and safety conditions of the pool and the enforcement of the below-listed pool regulations.

2. Mission Statement: The Kirkpatrick Farms Community Association, Inc. is committed to ensure that all residents and guests have a safe and enjoyable recreation experience when using the KPFCA pool. Any incident or practice that mars such an experience, even if not specified below, should be referred to the Kirkpatrick Farms Community Association's Board of Directors.

SWIMMING POOL POLICY

1. Pool Passes: A KPFCA Key FOB is required to access the pool facility. Children two (2) years of age and older must be included in the picture associated with that Key FOB.

- Proof of residency MUST be provided for any person, 18 years or older, whose last name does not appear on the homeowner's list. Kirkpatrick Farms (or the pool management company) will accept either a copy of a driver's license or marriage certificate for a spouse. For a live-in childcare provider who cannot provide proof of residency, please submit a copy of your current contract with the resident as proof of residency. Please be aware that the Association's Board of Directors (or their representatives e.g. Cardinal Management Group or the pool management company) reserve the right to require proof of residency for ANY person requesting a pool pass. For a tenant occupied residence, tenant(s) must complete and file with Cardinal Management Group a "Tenant Information Sheet" before being issued a Key FOB. A copy of the tenant's lease must be shown as proof of residency.
- Key FOB's are non-transferable.
- The Key FOB will allow access the pool, clubhouse and amenities. Key FOB's are issued by KPFCA for a \$30 refundable fee. This fee is refundable when the FOB is returned to KPFCA. Should a family need more than one FOB, additional FOB's can be obtained from KPFCA for an additional \$30 fee.

2. Pool Admissions: A KPFCA Key FOB is required for all residents to access the pool facility. Children two (2) years of age and older must be included in the picture associated with that Key FOB.

(Children: An adult (to include an appointed guardian or person 16 years of age or older) must accompany any child who is less than 12 years old.)

3. A parent or a responsible person 16 years of age or older must accompany and remain within arm's reach of any individual with a known medical or physical condition that would place them at higher than normal risk while in or around the pool.
4. No prolonged underwater swimming, breathing, holding or games including such behavior will be allowed.

5. Because artificial flotation devices may interfere with or disrupt the lifeguard's view of the water, or may provide a false sense of security for the user, they are prohibited from use. Prohibited items include, but are not limited to; inner tubes, rafts, and non-Coast Guard approved water wings and life jackets. Exceptions for persons with disabilities: if a pool patron requires assistance of a flotation device as an aid for a qualified disability, that patron must notify the pool management on duty of the need for such a device upon each visit to the pool. Permitted items or activities at the option of the pool staff (based on pool crowd size or other factors in the sole discretion of the staff).
6. Wading Pool Use: An adult must accompany children in the wading pool at all times and be "within arm's reach" at all times of such children. The wading pool is restricted to children under six years old and their accompanying adults.
7. No playing around the pool drains.
8. No diving from the poolside is allowed.
9. Running, horseplay, playing ball, tagging games, etc. are not allowed on the deck or in the locker rooms.
10. Fighting, violent acts, or any unsafe behavior is cause for immediate expulsion. Persons causing any undue disturbance will be asked to immediately leave the pool area for the remainder of the day.
11. No abusive or profane language will be tolerated in pool area.
12. The "Emergency Signal" for clearing the pool is three (3) BLASTS OF THE WHISTLE .When this signal is sounded, all swimmers must promptly leave the pool by the nearest ladder or pool edge.
13. Alcoholic beverages of any kind and persons under the influence of alcohol will NOT be allowed within the pool area.
14. No glass containers of any kind will be allowed in the pool area.
15. For your safety, the lifeguard(s) will clear the pool once an hour for 10 minutes. Lap lane will be open for lap swim only. The guards need this break every hour to be at peak performance. The lifeguard may use this break to clean, adjust chemicals, check bathrooms, etc. She/he will direct pool patrons not to enter the pool until they are specifically authorized to do so. (In multi-guard pools, the guards may rotate to allow the required breaks).
16. Appropriate swimwear must be worn at all times.
17. Electronic devices must be kept away from the water's edge. Volume must remain at a reasonable level so not as to disturb other patrons. If a pool patron complains about the volume, the guard will have it adjusted to an acceptable level.
18. The lifeguard is on duty for your protection. Do not distract them in any way. If you need to talk to one of them, wait until she/he is away from their guarding post.
19. **The lifeguard is the absolute authority in all matters pertaining to the safety and operation of the pool.**
20. In the event that there is no guard present, the pool is officially closed and no one is to enter the water.
21. All persons must take a cleansing shower prior to entry to the pool area in accordance with Loudoun County's Board of Health's regulations. Moreover, children who are not toilet-trained must wear swim diapers.
22. A chairlift is available for those needing assistance.
23. Only pool staff or equipment-related individuals shall be permitted in the filter room area, on the guard stands, or in the guard office area.
24. A lap lane for straight-line swimming will be available for any resident.
25. No pets or animals (except service animals) are allowed in the pool area.
26. Failing to follow a directive by a pool staff member, interfering with or preventing the pool staff's performance of duties, or public disrespect to a pool staff member may result in suspension. Unscheduled closings: The pool facility may be closed, at the sole discretion of the pool manager, or as required by Loudoun County rules, due to an issued local severe weather warning, thunder or lightning observed, rain, air temperatures below sixty-nine (69) degrees Fahrenheit, or operational breakdown of pool equipment. Please check with Pool Company for the current status.
27. Use of pool-side equipment: Benches, tables, umbrellas, lounges and other chairs are available on a

first come, first served basis. Equipment users are prohibited from reserving items for persons not present and from leaving equipment unused for an extended period of time while a demand exists for such items by other patrons.

28. Unlawful acts subject to legal enforcement: Any unauthorized or illegal use of the pool facilities by any person(s) will be prosecuted to the fullest extent of the law. Any unauthorized person(s) found inside the pool enclosure or bathhouse at times when the pool has been closed will be prosecuted for trespassing and subject to suspension by the Kirkpatrick Farms Community Association.
29. Rules related to the slide must be adhered to at all times:
 - a. Only one person is allowed on the slide or stairs at a time.
 - b. The previous rider must be allowed to clear the landing before another rider proceeds up the stairs.
 - c. Sliding is only permitted feet first.
 - d. The use of flotation devices on the slide is prohibited.
 - e. After a sliding, the landing area must be promptly cleared for the next rider.
 - f. Riders must demonstrate the ability to clear the landing area unassisted.
 - g. At no time may any swimmer enter the identified landing area.
 - h. Any act deemed unsafe by pool management shall result in loss of slide privileges for the remainder of the day.

Kirkpatrick Farms Community Association
c/o Cardinal Management Group, Inc., Agent
4330 Prince William Parkway, Suite 201
Woodbridge, VA 22192

Kirkpatrick Farms CA Guest Pass

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